

MINUTES

STATED MEETING OF THE SESSION Room 222 South Jacksonville Presbyterian Church Jacksonville, Florida November 21st, 2011

The moderator, Dr. Vincent Kolb, called the regularly stated meeting of the Session of South Jacksonville Presbyterian Church to order at 7:00 pm on November 21st, 2011.

Elder Connie Smith gave an impromptu opening devotional and Dr. Kolb opened the meeting with prayer.

Rev. Takis led the Session in its Covenant of Leadership

A quorum was declared by the clerk.

Attending were:

Class of 2011

Ray Adams
Laurie Ballasso
Marilyn Carpenter
Dick Cheatwood
Steve Coates
David Dunkley Jr.
Auburn McClure
John Ranney

Class of 2012

Beverly Campbell

Greg McMillan
Benford Samuels
Connie Smith

Class of 2013

Jim Campbell

Kelly King

Mitch Turknott
Susan Waldeck

Also attending: Dr. Vincent Kolb, Moderator, Rev. Susan Takis, Jim Montgomery

Excused absences: Cheryl Dore, Merry-Carol Duce, Coleman Hawk, Anthony Mortimer,

Motion and second to adopt the docket. **Motion carried.**

The amended minutes of the Stated Meeting of October 17th, 2011 and the Congregational Meeting of November 13th were approved by common consent.

CLERK'S REPORT: Greg McMillan

- o The Statistical Information since the last meeting shows 2 baptisms and 1 death.
- o Communion was served on November 6th.
- o Motion and second to approve the letter or transfer for Gary Row from Bethany Baptist Church in Portsmouth, VA. **Motion carried.**
- o Motion and second to approve the baptisms of Susannah Margaret and John Parker Baggett on November 27th at the 11am service. **Motion carried.**
- o Motion and second to reschedule the December Session Meeting to December 19th due to a conflict for several of the elders. **Motion carried.**
- o Motion and second that the Session call for the Annual Meeting of the Congregation to be on January 29th from 10:00am – 10:45am for the purpose of approving the Pastors' Terms of Call and for the Committees to make presentations on their work over the past year. **Motion carried.**
- o Called attention to the Special Presbytery Meeting on Thursday, December 8th in Starke.
- o Passed around a letter from Massanetta Springs Middle School Conference thanking Matt Hartley for his participation in the 2011 conference as Enabler Coordinator.

ASSOCIATE PASTOR'S REPORT: Rev. Susan Takis

- o Rev. Takis reminded the Session that the new Book of Order/Form of Government went into effect in July, and that there were several decisions that the Session would need to make that are no longer specifically spelled out.

MODERATOR'S REPORT: Dr. Vincent Kolb

- o No Report

REPORT OF STANDING COMMITTEES

Stewardship & Finance: Steve Coates

- Called attention to the financial statements and reported that November is ahead of budgeted receipts, but December is traditionally the largest month. The \$23,000 short fall remains a concern.
- Reported that the Stewardship Campaign has received pledges from 142 Giving Units out of a potential 197. 55 of the FY2011 giving units have not pledged thus far – which could be an additional \$151,000 which would give us a total of \$690,000 – not the desired \$720,000.

Site Plan: Jim Montgomery

- Motion and second that the Session approve the Master Site Plan Committee's recommendation that the committee proceeds with Phase III of the plan as outlined in the "Master Site Plan Proposal" with costs not to exceed \$20,000 with the provision that if a funding source can not be found it will be sent back to the Master Site Plan Committee for further consideration.
- As explanation/discussion on the motion, J. Montgomery presented an in depth summary of the three plans that RS&H had presented to the Session in September. Session members asked questions and weighed in on specifics of the 3 plans.
- **Motion carried.**

Leadership & Administration: Laurie Ballasso

- Reported that the committee continues to discuss and plan for the 2012 budget and that revisions to the SJPC Pre-School Executive Advisory Board will occur at the December Session meeting.

Evangelism: Susan Waldeck

- Reported that a previous flaw in the website has been corrected. We can now **bold** on the website.

Buildings & Grounds: David Dunkley, Jr.

- Reported that the sanctuary windows' repair is complete; Performance Painting has completed the painting of the interior of the sanctuary; new planters are in place; and estimates are being sought for painting and/or replacing the windows and woodwork around the Pastoral Counseling Building.

INTERCESSORY PRAYER:

- Dr. Kolb and Rev. Takis updated the Session on members of the church who should be remembered in prayer. The Session then entered into a time of prayer for these members and others.

REPORT OF STANDING COMMITTEES (continued)

Worship: Greg McMillan

- Reported that the Children's and Cherub Choir will present "Miracle on Bethlehem Street" on Sunday, December 11th and that the Christmas decorations installation has been scheduled.

Christian Education:

- Reported that the plans for the Christmas Party at the Sanctuary are well underway

Mission & Outreach: Ray Adams

- Reported that the fund for bus tickets is nearly exhausted and additional funds will be taken from the Benevolence Fund to purchase more; a volunteer is needed to serve as a representative on the Jacksonville Campus Ministries board; and that Matt Hartley would like to come before the Session in December to discuss the upcoming Intergenerational Mission Trip and how to raise funds for it.

Congregational Care: Auburn McClure

- Reported that the new church photo directories will be shipped on November 28th and available for distribution on December 1st.

PRESCHOOL ADVISORY BOARD: Laurie Ballasso

- New revisions recommendation will be coming from L&A in December.

OLD BUSINESS:

- Two outstanding issues – the PW's "A Gift from one Generation to the Next" and the Building Usage Policy – will be addressed at a later time.

NEW BUSINESS:

- None

THANKSGIVING CANDLE

- The annual Thanksgiving Candle was passed around and everyone expressed what they were thankful for.

Motion and second that the meeting be adjourned. **Motion carried.**

The meeting adjourned at 8:51 pm.

Greg McMillan, Clerk